

Proposed **Policy** Amendment  
**Motion A**

Spring Assembly 2018

**TO AMEND:**

II. RESPONSIBILITIES AND DUTIES OF OFFICERS AND REPRESENTATIVES OF REGION 5, section H. Duties of the Region 5 Vice Chair, paragraph 2. Other Functions, a. Attends Region 5 Convention and serves as Hotel Liaison.

**CURRENT WORDING**

a. Attends Region 5 Convention and serves as Hotel Liaison.

**PROPOSED WORDING**

II. RESPONSIBILITIES AND DUTIES OF OFFICERS AND REPRESENTATIVES OF REGION 5, section H. Duties of the Region 5 Vice Chair, paragraph 2. Other Functions

a. Attends Region 5 Convention ~~and serves as Hotel Liaison.~~

**SUBMITTED BY:**

Region 5 Vice Chair

**INTENT:**

Modify language to reflect intent of the policy

**IMPLEMENTATION:**

Editing the policy

**COST:**

Minimal – document is maintained electronically

**RATIONALE:**

During hurried changes to the text at the November 2017 Assembly, this was misstated

Proposed **Policy** Amendment  
**Motion B**

Spring Assembly 2018

**TO AMEND:**

II. RESPONSIBILITIES AND DUTIES OF OFFICERS AND REPRESENTATIVES OF REGION 5, section M. Hotel Liaison: The Chair appoints a Hotel Liaison to fulfill the following duties:, paragraph 3. Negotiates contract with hotel on behalf of Region 5.

**CURRENT WORDING**

3. Negotiates contract with hotel on behalf of Region 5.

**PROPOSED WORDING**

II. RESPONSIBILITIES AND DUTIES OF OFFICERS AND REPRESENTATIVES OF REGION 5, section M. Hotel Liaison: The Chair appoints a Hotel Liaison to fulfill the following duties:, paragraph 3.

3. Negotiates contract with hotel on behalf of Region 5 and co-signs contract with Region 5 Vice Chair.

**SUBMITTED BY:**

Region 5 Vice Chair

**INTENT:**

Modify language to reflect the requirements of hotels

**IMPLEMENTATION:**

Editing the policy

**COST:**

Minimal – document is maintained electronically

**RATIONALE:**

During negotiations for the hotel for Region Assembly and Conventions, the Hotel Liaison conducts the negotiation. Hotels expect the Hotel Liaison to be the one who signs the contract. As a region, we wish to have the Vice Chair execute the contract as a bonded officer. This change will meet the requirements of both Region 5 and prospective hotels.

**Proposed Convention Guidelines Amendment  
Motion C**

Spring Assembly 2018

**MOVE TO AMEND:**

Convention Guidelines/Convention Committees/Registration and Finance/Duties and Responsibilities  
Region 5 Convention Guidelines, Revised November 2016, Page D-4

**CURRENT WORDING: NONE**

**PROPOSED WORDING**

1. At least 10 scholarships will be available for each convention. The scholarships will be paid for by member donations. In the event member donations do not cover the 10 scholarships, Region 5 will pay for the unfunded amount. The Region 5 payment will be recovered from the Convention proceeds before the Host/Region split.

**SUBMITTED BY:**

Region 5 Treasurer and Patty K. Convention Chair - Indianapolis

**INTENT:**

When money for scholarships is not passed on from one Convention to the next, the new Convention Committee should be guaranteed the ability to offer scholarships. Having to wait until the last minute to see how much scholarship money will be available creates a hardship on potential Scholarship Recipients. It is not the intention of this Motion to limit the number of scholarships to ten but rather guarantee at least ten can be offered. Beyond the ten scholarships, the funding would come from the Convention finances.

The Convention Committee can now process scholarship applications as they are received, knowing the money for up to ten scholarships will be available.

**COST:**

If no money was received from member donations for scholarships, the worst case scenario would be \$850 based on 2017 convention registration.

**RATIONALE:**

In the past, unused scholarship money was set aside for the next Convention Committee's use. However, some Convention Committees have chosen, in the past, to use all scholarship money and not pass any on for the next Convention. This leaves the next Convention Committee at risk of not being able to offer any scholarships if no member donations are received.

Even when sufficient member donations are received, the Committee is not able to give sufficient notice to Scholarship Recipients of their award because the donations are often made at the last minute. This will allow the Committee to budget and process applications without fearing insufficient funds. The Scholarship Recipients will have enough notice to know they are eligible and make arrangements to come to the Convention.