



Region 5 2018 Spring Assembly

March 16-18, 2018

Location: Hilton Garden Inn in Chesterton, IN

Saturday 2018-03-17 Morning Session

1. The 2018 Spring Assembly Saturday Morning Session was called to order by the Chair at 8.00 am central time. Opened with:
 - a. The assembly said the OA Responsibility Pledge followed by the serenity prayer.
 - b. For Today was read by Diane R.
 - c. 12 Steps was read by Kimberly N.
 - d. 12 Traditions by Jackie C.

2. Credentials Report

- a. The Credential Report Roll Call was conducted by Vice-Chair – Steve B.
- b. Counts are:

Voting Reps Present:	24
Voting Officers Present:	4
Eligible Voters Present:	28
Non-voting alternates, guests	4
Parliamentarian	0
Region Trustee	1
Total Attendance	33

- c. The full credentials can be found in packet C: "C04.Region 5 2018 Spring Assembly Credentials Report.pdf"
 - d. There was some confusion because the credentials documents has Voting Officers Present and Chair separate which meant the Chair was being counted twice. It was agreed that the Chair would be counted as the Voting Officers Present only.
 - e. The Chair declared a quorum to be present.
 - f. Chair explained unanimous consent.
 - g. There was no objection to the credentials report as presented. The credentials report was approved.
3. Standing Rules
 - a. Read by Eileen C. Bylaws Committee Chair.
 - b. There was no objection to adopting the Standing Rules. The Standing Rules were adopted.
 4. Agenda
 - a. Corrections to the agenda:
 - i. Add reading of For Today to the Sunday Opening Ceremonies
 - ii. Add 2020/2021 Region 5 Convention Bid to New Business on Sunday morning.
 - b. There was no objection to approving the Agenda as amended. The Agenda was approved.
 5. Chair read a few responses to our November "5 Minute Writing Exercise.

6. Recognitions
 - a. Chair conducted a mini-count down of years of abstinence.
 - b. 7 First-Timers were recognized.
 - c. 2 Former Officers and trustees were recognized.
 - i. Patty K. – Previous Region 5 Treasurer.
 - ii. Mike B. – Previous Region 5 Vice-Chair.
7. Minutes Approval Committee
 - a. Carol D. and Jo A. were appointed to the Minutes Approval Committee.
8. Volunteer Service
 - a. Kimberly B. and Lisa P. were appointed Copy Coordinator.
 - b. Jan G. was appointed Timer.
9. Nominating Committee
 - a. The Service Positions of Chair and Treasurer are up for election at the 2018 fall assembly. The Region 5 Trustee will be ending her service at the 2018 World Service Business Conference. We are seeking individuals to fill these service positions.
 - b. The following Region Representatives were appointed as members to the Nominating Committee: Joel I Chair, Sylvia T., Kevin F., Clare W., Carol D., Jo A., and Shirley L.
10. Executive Committee Reports Q/A
 - a. Chair
 - i. There was no additional report or questions.
 - b. Vice-Chair
 - i. The Vice-Chair report was distributed by email a few days before assembly. ii. The Vice-Chair answered the following question:
 1. What are the Vice-Chair committee responsibilities? The Vice-Chair is responsible for the Outreach committee of the whole and liaison with the Convention committee.
 - c. Secretary
 - i. There was no additional report or questions.
 - d. Treasurer
 - i. Gerri M. - Treasurer gave an additional report.
 - ii. Gerri made a pitch that board members are always available for speaking engagements. Gerri has two speaking engagements in April 2018.
 - iii. On the budget report:
 1. Line 8 - The convention looks like we lost money, however, we did not. There are some 2016 expenses that were paid in 2017. Also we funded some expenses for 2018. Ultimately the convention made money, it's just how the money is distributed and paid out.
 2. Overall, we were over budget on expenses for 2017 for about \$4,800. Most of the variance was due to the hacking of the Web Site and that was a big expense to get it fixed. Now we have monthly service to prevent this from

happening again. Other than that we under budget about \$1,200 which was on track and pretty good budgeting.

3. Group Contributions are going down. We have received about \$2,000 less than anticipated on line 4 of the Budget. Not only did we not make our goal of \$25,000 for 2017, the contributions were less in 2017 than 2016, which means the Group contributions are going down. Now that the meeting formats are requesting \$3 donations, we are hoping that contributions will go up. We have reduced our budget for 2018 to \$24,500. Please ask your groups to send in their Region 5 contributions directly, if they are not sending it via their intergroup.

- iv. The group contributions forms have been changed to include more contact information including phone number and email address. Please use this form when sending in contributions.
- v. Receipts for contributions – please send a self-addressed stamped envelope or check the email receipt box on the new Group contribution form.
- vi. There were no questions.

e. Trustee

i. Linda J. – Trustee gave an additional report.

- 1. The new 12 & 12 has been released. It has a brown and purple cover.
 - a. It has more inclusive language, more universal language, and page numbers have changed.
 - b. Other literature that references the 12 & 12 pages have not been changed as of yet. There is an ongoing project in the World Service Office to make these changes. There is no published timeline to get this completed. They are working as fast as they can.
 - c. Recommend that groups buy copies of the new book and start using it at their meetings.
- 2. For World Service Business Conference Delegates, the last set of electronic documents are out. Included is information on all of the candidates for trustee service positions. Also all of the draft copies of the literature we will be voting on is available for review at oa.org.
- 3. There are two new uploads on oa.org: a new Unity Pod cast which covers some of the traditions and a new video series on all of the traditions.

ii. The Region 5 Trustee answered the following questions

- 1. What is the difference between a Region Trustee and General Service Trustee?
 - a. Region Trustee is the go between the Board of Trustees (BOT) and the Region.
 - b. The Board of Trustees (BOT) has 17-members who acts on behalf of all members of the OA Fellowship. The World Service Office (WSO) are the individuals the BOT employ to work with the BOT to provide quality support and services for the entire OA Fellowship.
 - c. The BOT has ten regional Trustees, one Virtual Service Trustee and six General Service Trustees (Executive Board) who serve on the BOT. The

entire BOT meets four times a year to conduct the business of OA. The Executive Board meet monthly, as their responsibility is for the routine business affairs of OA.

- d. The Virtual Services Trustee acts as liaison between the BOT and the virtual groups and virtual service boards meaning phone and online meetings.
- e. The Region 5 trustee serves for 3 years is typically chosen or affirmed at the Fall Region Assembly and elected at the World Service Business Conference (WSBC). This is Linda's last term. Please consider running for the Region 5 Trustee service position. Packet B has a Day in the life document that provides all of the details on the service position.

2. In response to questions regarding proposed new literature.

- a. Literature is on a 10 year cycle, so all literature gets reviewed every 10 years.
- b. Changes to literature is proposed by the Literature Committee of the World Service Business Conference (WSBC). There are 30 members in the WSBC Literature Committee. They work on changes to existing or new literature. Editorial changes can be made at any time, but there is always a question concerning what is editorial or new content.
- c. Notification of proposed changes to literature is sent as part of the electronic documents sent to the delegates representing groups. Delegates are responsible for communicating what will be voted on and then report on what was passed. All of the documents that will be voted on are posted on the website. OA Members can review all proposed literature ahead of time and let their delegates know how they feel about the literature.
- d. New content must be approved by the WSBC. Changes or amendments are not allowed when literature is up for a vote.
- e. Once a document is approved the World Service Office (WSO) performs the editorial changes to other documents that reference approved document. For example the WSO is currently adjusting other literature that references the OA 12 & 12 as page numbers and content have changed. These documents will be released as the changes are completed.

3. Revision to 4 pamphlets are up for review: "The Family of the Compulsive Eater", "To the Teen", "The Twelve Concepts of OA Service", and "Welcome Back".

11. Announcements were made.

12. The 2018 Spring Morning Assembly was adjourned at 9:17 am central time for committee meetings with the seventh step prayer.

Saturday 2018-03-17 Afternoon Session

1. The 2018 Spring Assembly Saturday Afternoon Session was called to order by the Chair at 1:30 pm central time. Opened with:

- a. OA Responsibility Pledge followed by the Serenity Prayer.
- b. OA Concepts 1-7 was read by Keri E.
- c. OA Concepts 8-12 was read by Chris B.

2. Chair read a few more responses to our November “5 Minute Writing Exercise.

3. Credentials Report:

- a. The Credential Report Update Roll Call was conducted by Vice-Chair – Steve B. b. Counts are:

Voting Reps Present:	24
Voting Officers Present:	4
Eligible Voters Present:	28
Non-voting alternates, guests	5
Parliamentarian	0
Region Trustee	1
Total Attendance	34

- c. The full credentials can be found in packet C: “C04.Region 5 2018 Spring Assembly Credentials Report.pdf”

- d. There was no objection to the credentials report as presented. The credentials report is approved.

4. Minutes Approval Committee for the November 10-12, 2017, Assembly.

- a. Motion for correction

- i. Jo A. moved to correct the spelling of the word “mist” to “midst” on Page 8 under Business Committee Report Summary Paragraph Media. This was decided to be an editorial change and no vote is required. The secretary will review the Fall 2017 minutes, make corrections and will post the corrected minutes in packet C.

- b. The minutes were approved by the Minutes Approval Committee on November 12, 2017.

5. 7th tradition was collected.

6. Assembly recessed for a 10 minute break at 1:48 pm 7. Assembly was called back to order at 1:58 by the Chair.

8. Outreach committee of the whole:

- a. There was an hour and a half discussion lead by the Vice-Chair – Steve B. on what the committee goals and direction should be for 2018.

- b. The Outreach committee created the following two sub-committees:

- i. Each One Reach One Subcommittee

1. The goal of this subcommittee is Nurturing recovery: One by one, in Region 5. ii.

- Intergroup to Intergroup (IG²) Subcommittee

1. The goal is completing the work of the unity committee by reaching out to intergroups that have not been attending Region 5 Assemblies to bring recovery to them.

9. Assembly recessed for a 10 minute break at 3:30 pm.

10. Outreach committee split into two subcommittees for additional discussion at 3:45 pm.

11. Assembly was called back to order at 5:01 pm by the Chair.
12. Announcements were made.
13. 7th tradition collected was \$164.00
14. The 2018 Spring Saturday Afternoon Assembly was adjourned at 5:05 pm central time with “I put my hand in yours”.

Sunday 2018-03-18 Morning Session

1. The 2018 Spring Assembly Sunday Morning Session was called to order by the Chair at 8:00 am central time. Opened with:
 - a. OA Responsibility Pledge followed by the Serenity prayer.
 - b. For Today was read by Susan H.
 - c. OA Diversity Statement was read by Mary F.

2. Chair read a few responses to our November 5 Minute Writing Exercise.

3. Credentials Report

- a. The Credential Report Update Roll Call was conducted by the Vice-Chair – Steve B. b. Counts are:

Voting Reps Present:	24
Voting Officers Present:	4
Eligible Voters Present:	28
Non-voting alternates, guests	6
Parliamentarian	0
Region Trustee	1
Total Attendance	35

- c. The full credentials can be found in packet C: “C04.Region 5 2018 Spring Assembly Credentials Report.pdf”
 - d. There was no objection to the credentials report as presented. The credentials report is approved.
4. Business Committee Reports, Reports can be found in packet B.
- a. Bylaws Committee
 - i. Report was presented by the Bylaws Committee Chair: Eileen C.
 - ii. The Bylaws committee considered three motions and the three that were submitted for emergency new business.
 - iii. The committee has also identified several areas that need to be considered at the Fall Assembly and will be following up on these during the next several months.
 - b. Convention Committee
 - i. Report presented by the Convention Committee Chair: Patty K.
 - ii. There will be a motion on the floor for the scholarships.
 - iii. Patty has talked to the hugger/greeter about asking permission for giving hugs and the chair for this area understands the importance.
 - iv. No intergroup at this time asked about having a table.

- v. There are some concerns about tracks regarding long leads, obstacles about abstinence. They hope to have the program to the board by April 1st and have met 4 or 5 times.
- vi. The committee is working on publicity and outreach. Discussed ways to take it back to groups and announcing at Hoosier Recovery Day and Wisconsin convention.
- vii. Discussed block rooms and block date is 7/31/18. Flyers are available at assembly for intergroups to take.
- viii. Central Illinois Intergroup has approved \$500 to spend on Literature. Greater Cincinnati Intergroup (the 2017 convention host) will give their leftover literature from the 2017 convention to be sold at the 2018 convention. Funds from any literature sold at the 2018 convention will be returned to Greater Cincinnati Intergroup as well as any unsold literature. Some new literature will be sold. The sales of literature from 2017 were reviewed. The new OA 12 & 12 will be sold. Patty and Claire will decide on what to order.
- ix. AA Bob will be taping the tracks as he did last year.
- x. Tony A. from Cincinnati will be the DJ.
- xi. Milwaukee is the next convention host. Discussed giving Milwaukee time Sat and Sun to announce the next convention.
- xii. Keynotes may need to be introduced by someone that has known them before speaking. There are no stars and to keep principles before personalities. May possibly update scripts for speakers.

c. Finance Committee

- i. Report was presented by the Finance Committee Chair: Gerri M.
- ii. Proposed motions to amend the approved 2018 Budget for the Outreach committee of the whole to be shared between the Media committee and the subcommittees of the Outreach committee of the whole. The Media committee will have \$310 (increase of \$300) and the Outreach subcommittees will have \$900. Region 5 will still remain in the positive with this allocation.
- iii. Committee members reviewed the documents on the committee One Drive. They also had practice looking at electronic bank statements, deposits and expenses. Gerri M explained the profits and loss statement in detail.
- iv. The committee will be reviewing the bank statements and deposits throughout the year. Committee members have been given access to One Drive documents.
- v. A motion will be written for Region 5 to add a Literature Support Fund to purchase and provide literature for Intergroups.

d. Media Committee

- i. Presented by the Media Committee Chair: Sylvia T.
- ii. The Media committee set a goal to focus more on the Region 5 website and less on the Region 5 newsletter. The intent is to provide suggestions to improve the attractiveness, ease of use, and friendliness of the website. A newsletter will be produced but it will be shorted and streamlined with a focus on what happened at the Spring Assembly.

- iii. The website was reviewed and a two page list of suggestions were submitted to the Region 5 Secretary for consideration. Joel will review the suggestions with the board and get the cost of the work suggested from the Webmaster.
 - iv. Joel will look into posting Region 5 packets as zip files for easier downloading.
 - v. The committee will be conducting a website link review to be completed mid May 2018.
 - vi. The newsletter will be assembled / edited by Sylvia to be ready for review early this week and then to the board for review and approval by Friday, March 24, 2018.
 - vii. The committee will research a request from the Region 5 board to explore idea of remote attendance to the Assembly (possibly by Skype or WhatsApp).
 - viii. Joel is looking into the cost of adding separate space for intergroups to have webpages.
- e. Outreach Committee
- i. Each One Reach One subcommittee:
 1. Presented by Subcommittee Chair: Clare W.
 2. The subcommittee decided its purpose is Nurturing recovery: One by one.
 3. The following goals were defined:
 - a. Reach out to hospitals and institutions asking for names of professionals that might be interested in receiving OA information.
 - b. Go through the 12 Step Study Guide with our committee and then start a 12 step workbook meeting.
 - c. Reach out to meetings that are not attending Intergroup and support them in attending intergroup meetings.
 - d. Reach out to struggling members in our recovery meetings and commit to making contact on a weekly basis.
 - e. Get the 12-step With in Handbook for each committee member. Each member will review and participate in a group conference call on April 15, 2018.
 - f. We will read the AA Big Book "Working with others" before the group conference call by April 15, 2018.
 - ii. Intergroup to Intergroup (IG²) subcommittee:
 1. Presented by Subcommittee Chair: Teresa H.
 2. The subcommittee decided the project they are undertaking is to create a workshop that would offer experience, strength, hope and guidance to Intergroups for the purpose of growing recovery and strengthening unity.
 3. The initial focus will be on Michigan where there are a lot of intergroups who have not been attending Region 5 Assembly.
 4. To accomplish this goal we will be following this plan:
 - a. Collect data from the Michigan intergroups as to what they need.
 - b. Design a workshop to help intergroups resolve those needs.
 - c. Go to the Michigan intergroups and put the workshop on.
 5. The goal is accomplish this before March of next year.

- f. Unfinished business
 - i. There was no unfinished business
- g. New business
 - i. Motion A

- 1. The motion is:

TO AMEND:

II. RESPONSIBILITIES AND DUTIES OF OFFICERS AND REPRESENTATIVES OF REGION 5, section H. Duties of the Region 5 Vice Chair, paragraph 2. Other Functions, a. Attends Region 5 Convention and serves as Hotel Liaison.

CURRENT WORDING

a. Attends Region 5 Convention and serves as Hotel Liaison.

PROPOSED WORDING

II. RESPONSIBILITIES AND DUTIES OF OFFICERS AND REPRESENTATIVES OF REGION 5, section H. Duties of the Region 5 Vice Chair, paragraph 2. Other Functions

a. Attends Region 5 Convention ~~and serves as Hotel Liaison.~~

- 2. Proposed By Vice-Char - Steve B.
 - 3. Bylaws committee decided to recommend to put this on the floor for consideration.
 - 4. Motion A was adopted.
 - ii. Motion B
 - 1. Steve B. withdrew this motion from consideration.
 - iii. Motion C
 - 1. The motion is:

MOVE TO AMEND:

Convention Guidelines/Convention Committees/Registration and Finance/Duties and Responsibilities Region 5 Convention Guidelines, Revised November 2016, Page D-4

CURRENT WORDING: NONE

PROPOSED WORDING

- 1. At least 10 scholarships will be available for each convention. The scholarships will be paid for by member donations. In the event member donations do not cover the 10 scholarships, Region 5 will pay for the unfunded amount. The Region 5 payment will be recovered from the Convention proceeds before the Host/Region split.

- 2. Proposed By Treasurer – Gerri M.
- 3. Bylaws committee decided to recommend to put this on the floor for consideration.
- 4. Motion C was adopted. iv. Emergency New Business Motion 1
 - 1. The motion is:

Move to amend the Approved 2018 Budget to increase the Outreach Committee budget by \$400 bringing the total 2018 budget to \$900

- 2. Proposed by Gerri M. (Treasurer) and Steve B. (Outreach Committee).
- 3. Bylaws committee decided to recommend to put this on the floor for consideration.
- 4. Motion 1 has been adopted.

v. Emergency New Business Motion 2

- 1. The motion is:

Move to amend the Approved 2018 Budget to increase the Media Committee budget by \$300 bringing the total 2018 budget to \$310

- 2. Proposed by Gerri M. (Treasurer) and Steve B. (Outreach Committee).
- 3. Bylaws committee decided to recommend to put this on the floor for consideration.
- 4. Motion 2 was adopted.

vi. Emergency New Business Motion 3

- 1. The motion is:

TO AMEND:

Region 5: Policy and Procedure: Roman numeral II: Responsibilities and Duties of officers and Representatives of Region 5: C

CURRENT WORDING

“All officers will be bonded”

PROPOSED WORDING

“All officers and Hotel Liaison will be bonded.”

2. Proposed by Bylaws committee. Eileen C. Committee Chair spoke to the motion.
 3. Bylaws committee decided to recommend to put this on the floor for consideration. 4. Motion 3 was adopted.
 - h. 2021 Region 5 Convention Bid
 - i. Central Ohio Service IG presented a bid for the 2021 Region 5 Convention. This was presented by Chris B. No chairperson was submitted for approval.
 - ii. Hearing no objection, the Convention bid was accepted.
 - i. 2020 Region 5 Convention Bid
 - i. Cleveland Central Intergroup presented a bid for the 2020 Region Convention. This was present by Jo A. No chairperson was submitted for approval.
 - ii. Hearing no objection, the Convention bid was accepted.
 - j. Recognized outgoing representatives
 - i. Lynn H. representing Wisconsin - Milwaukee Area Intergroup was recognized.
 - k. Announcements were made.
 - l. Green Dot Ceremony was conducted.
 - m. Chairperson’s Drawing was conducted.
5. The 2018 Spring Sunday Morning Assembly was adjourned at 09:47 pm central time with “I put my hand in yours”.

Joel I.

Region 5 Secretary

Minutes Approval Committee: Carol D. Representing Michigan - Jackson Area Intergroup and Jo A. representing Ohio - Cleveland Central Intergroup.

Date Minutes were approved: April 1st, 2018

These minutes were corrected on October 20st, 2018 – to correct the number of years a trustee serves from 5 to 3 in section Saturday 2018-03-17 Morning Session paragraph 10.e.ii.1.e.

Joel I., Region 5 Secretary