

# Region 5 New Business

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## Region 5 New Business Motion A

**Date:** 2019-08-11

**MOVE TO :** Allow the Region Chair's Committee (RCC) to use the Region 5 Zoom service account.

**SUBMITTED BY:** Region 5 Board

**INTENT:** Since the Region Chair's Committee (RCC) is outside of Region 5, this motion is asking for permission to allow them to use our Zoom service account to hold meetings.

**IMPLEMENTATION:** The Region Chair's Committee (RCC) will make requests to the Region 5 Secretary to reserve a date and time on our Zoom service account for their meetings. Region 5 assembly, committees, intergroups and groups will have priority before the RCC.

**COST:** Region 5 is already paying for a Zoom service account for use by Region 5 assembly, committees, intergroups and groups. There is no additional cost to allow the RCC to use our Zoom service account.

**RATIONALE:** The Region Chair's Committee (RCC) does not have the funds to purchase their own Zoom service account. We would be helping them out a lot providing time for them on our Zoom service account.



## Region 5 New Business Motion B

**Date:** 2019-09-14

**MOVE TO :** Allow the Virtual Conference Ad-Hoc Committee and the Region 5 Secretary acting as the Region 5 Host to broadcast the Friday night evening session and Intergroup sharing at Assemblies over the Region 5 Zoom service account.

**SUBMITTED BY:** Virtual Conference Ad-Hoc Committee

**INTENT:** To broadcast the Friday night evening session and Intergroup sharing at Assemblies over the internet using a private and by invitation only Zoom webinar session.

**IMPLEMENTATION:** Two weeks before the Assembly a general announcement email will be sent out and included with Packet B that describes how OA members can join the Friday Night Session. OA members will have to go to a Zoom meeting registration page to request permission to attend the Zoom session. An email will be sent to all registered attendees with instructions on how to connect with a password that they will need to enter to gain access to the session. The Zoom meeting will be setup with microphones muted. The Region 5 Host or a member of the Virtual Meetings Ad-Hoc committee will Host the meeting. The Host will sit in a strategic location to gain the best overall view of the podium. This will be near the back of the room facing the podium. Anybody getting up to speak at the podium will be included in the broadcast. People sitting in front of the Host will be included in the video. The areas directly to the left and right of the Host will not be broadcast and may be marked for OA members who do not want to be included in the broadcast. This all depends on how the room is setup. A record of who attended the Friday night sessions via the Zoom account will be kept by the Region 5 Secretary.

If someone attending the Friday night sessions via the Zoom account wants to speak, they can make a request to the Host via the chat window. The Host will get the Session Leader or Speaker's attention and will turn on the microphone for the Zoom attendee when. Preference will be given to those who attending in person, but time will be provided by to anyone who is attending remotely, if it's available. The full details for how this will be managed will be worked out the by the Ad-hoc committee and

presented to the Region 5 Board for approval. We may not include this option the first time we do it, if we don't figure out the details in time.

No changes need to be made to the Region 5 Bylaws or Policy and Procedures to allow for this broadcast. If permission is given by the Assembly, then the entire process will be added to the Assembly Info document.

The first time we do this broadcast is an experiment to see if we have the right equipment to do Zoom session properly. Those who are attending remotely will be asked for feedback after the session has completed. The broadcast will be made using the Region 5 iPad Mini that is also used at the Registration check-in table. We anticipate that the camera on the iPad should be good enough for the video. We know that the microphone on the iPad is not good enough to broadcast good quality audio. To implement the ability to broadcast properly, Region 5 will need to purchase a microphone and a tripod to hold the iPad steady.

**COST:**

Microphone	\$49.00
Lightening to USB adaptor	\$12.59
Tripod	\$23.99
Total Cost	\$85.58

Some of the above items maybe donated by OA members thus saving us some money.

**RATIONALE:**

In order to continue to encourage attendance at the Region 5 Assembly, we would like to broadcast the Friday night evening session and Intergroup sharing at Assemblies over the Region 5 Zoom service account. No business is conducted during Friday night session and Intergroup sharing at Assemblies. It is not our intent to replace the Assembly with an online session or discourage OA members from attending the Assembly. Instead we want to show our OA members what we are about by sharing our Friday night sessions with them. This broadcast will not be shared with anybody who is not in OA. Every effort will be spent to protect anonymity and respect peoples desire to not be included in the broadcast.



# Region 5 Policies Amendment Motion C

**Date:** 2019-09-01

**MOVE TO AMEND:**

Add new section to the Region 5 Policy & Procedures after:

Article: II. RESPONSIBILITIES AND DUTIES OF OFFICERS AND REPRESENTATIVES OF REGION 5

Section: H. Hotel Liaison

And renumber all sections that come after appropriately.

**CURRENT WORDING**

II. RESPONSIBILITIES AND DUTIES OF OFFICERS AND REPRESENTATIVES OF REGION 5

...

H. Hotel Liaison

...

I. Duties of the Region 5 Delegate to WSBC

...

J. Region 5 Delegate Support Fund .....

...

**PROPOSED WORDING**

II. RESPONSIBILITIES AND DUTIES OF OFFICERS AND REPRESENTATIVES OF REGION 5

...

H. Hotel Liaison

...

I. Virtual Meeting Coordinator

The Chair appoints a Virtual Meeting Coordinator to fulfill the following duties:

1. Manage the R5 Host Email account and calendar.
2. On request schedule meetings for the Region 5 executive board, committees, intergroups, and groups.
3. Sends out invitations for scheduled meetings.
4. Provides meeting hosting or establishes co-hosting privileges for co-hosts as requested.
5. Hosts the Region 5 Summer Conference by managing the virtual session and break-out rooms.
6. Aids in connecting to a virtual meeting.
7. Supports broadcasting one or more sessions at the Region 5 Assembly.
8. Supports broadcasting events being produced by a Region 5 Committee.

~~J.~~ Duties of the Region 5 Delegate to WSBC

...

~~K.~~ Region 5 Delegate Support Fund .....

...

**SUBMITTED BY:**

Region 5 Board

**INTENT:**

To create a new service position that manages the Zoom Virtual meetings.

**IMPLEMENTATION:**

The Chair appoints the someone to the new service position. The Secretary trains and supports the service position as needed.

**COST:**

Nominal

**RATIONALE:**

The Region 5 Secretary has been performing these duties since we have established our Zoom account. This amendment formalizes the receptibilities and gives an opportunity to someone else other than the Region 5 Secretary who is doing enough.



## Region 5 Policies Amendment Motion D

**Date:** 2019-09-01

### **MOVE TO AMEND:**

Article 1, Region General Policies; Section A, Date and Location of Assemblies; Paragraph 3, by changing the method for choosing the hosting intergroup.

### **CURRENT WORDING:**

#### I. REGION 5 GENERAL POLICIES

##### A. Date and Location of Assemblies

3. A hosting intergroup will be solicited by the vice chair from all intergroups within the following areas for each assembly:

- a. During even numbered years: Michigan, Ohio and Southwestern Ontario/Kentucky
- b. During odd numbered years: Wisconsin, Indiana and Illinois within Region 5.

### **PROPOSED WORDING:**

#### I. REGION 5 GENERAL POLICIES

##### A. Date and Location of Assemblies

3. A hosting intergroup will be solicited by the vice chair from all intergroups within the following areas for each assembly:

- a. During even numbered years: Michigan, Ohio and Southwestern Ontario/Kentucky
- b. During odd numbered years: Wisconsin, Indiana and Illinois within Region 5.
- c. When an Assembly is held outside the Region 5 Board determined central location, the host intergroup will be the local intergroup in the location of the Assembly.

### **SUBMITTED BY:**

Region 5 Vice-Chair

### **INTENT:**

This motion is to clarify how the host intergroup is selected. With the Assembly locations being moved around, the local intergroup in that location is best suited to perform the duties of the host. This commonly would be when an Assembly is held in the location of the next year's Region 5 Convention.

### **IMPLEMENTATION:**

Adding the proposed language to the Policies & Procedures Manual

**COST:**

\$0

**RATIONALE:**

It makes sense that when an Assembly is in a location that falls within an intergroup's area, that intergroup provides the manpower required to fulfill the duties and that intergroup will be best situated to find a speaker for the Saturday night meeting.