CONVENTION COMMITTEE

Region 5 Assembly

Date: 6/22/2020 Report Submitted by Pam P & Jo A.

Accomplished Since Last Meeting

- Continue to hold monthly planning meeting.
- All committees have a chair and are actively working on deliverables
- Registration form completed and distributed
- Registration opened. There are 37 registrations currently.
- DJ secured for convention
- Marketplace flyer for raffle baskets, clothing exchange and intergroup tables approved and distributed.
- Planning Committee voted **not** to have a clothing exchange or intergroup tables. Updated flyer being drafted for approval.
- Publicity committee distributed email about cancellation policy
- Decorating Committee has lots of great ideas.
- First draft of program schedule reviewed and approved by the board.

Timeline for Next Several Months





Open Items

- Requesting extension on early bird registration
- Confirming that the online registration is user friendly and clear.
- Looking at all vehicles of publicity, specifically facebook.
- Advice on guidelines that could be published about keeping members safe during the convention.