

Revised  
2022 Budget Proposal  
OA Region 5

Fall Assembly 2021

Line #		2020	2021	2021	2022	NOTES 2021
		Actual	Approved Budget	Actual as of October	Proposed Budget	
<b>Income</b>						
1	Convention	\$ 7,611.00	\$ 29,500.00	\$ 2,985.00	\$2,000.00	Assumed virtual as per recommendation of Hotel liaison
2	Assembly Income	\$ 1,639.00	\$ 1,500.00		\$0.00	Assumed virtual as per recommendation of Hotel liaison
3	Contributions	\$ 27,245.51	\$ 25,000.00	\$ 22,400.68	\$ 30,000.00	Increase due to new meetings and alternative donations to offset loss of convention income
4	Savings Interest	\$ 3.39	\$ 3.00	\$ 6.45	\$ 8.00	
5	Region 5 Workshops		\$ -		\$ 300.00	Workshops sponsored or carried out by R5 Officers or Committees
6	Lunch Bag Sales	\$ 80.00	\$ 150.00	\$ 229.00	\$ -	
7	Transfer from Savings		\$ -		\$ -	
8	<b>Total Income</b>	<b>\$ 36,578.90</b>	<b>\$ 56,153.00</b>	<b>\$ 25,621.13</b>	<b>\$ 32,308.00</b>	
<b>Expense</b>						
9	Conventions	\$ 1,388.15	\$ 20,000.00	\$ 779.35	\$ 1,000.00	Charges for hotel liaison for travel - hotel, meals, car, convention committee meetings
10	Assemblies	\$ 4,357.97	\$ 2,700.00	\$ 200.00	\$ -	Assumed virtual as per recommendation of Hotel liaison
11	Region 5 IG Rep Support Fund		\$ 2,400.00		\$ -	Assumed virtual as per recommendation of Hotel liaison
12	Bank Charges	\$ 130.95	\$ 50.00			
13	Committee - Bylaws		\$ -	\$ -	\$ -	? Need to produce any literature in writing? Cost for printing motions and amendments for Assemblies?
14	Committee - Finance		\$ -	\$ -	\$ -	?Printing - could go under Treasurer Office expenses
15	Committee - Media	\$ 260.00	\$ 800.00		\$ 2,500.00	Creating, soliciting and editing literature and website content such as the newsletter and events-- <b>costs related to website content or design?</b>
16	Committee - Nominating		\$ -	\$ -	\$ -	Any outreach costs?
17	Outreach Subcommittee - PI/PO	\$ 133.32	\$ 1,500.00		\$ 1,000.00	Production or printing of outreach literature
18	Outreach Subcommittee - IG Outreach		\$ 1,000.00	\$ 384.00	\$ 2,000.00	Meetings and surveys; consider monies for support of IG pilot projects or small IG workshops
19	Outreach Subcommittee - Each One Reach One		\$ 500.00		\$ 500.00	Production or printing of outreach literature
20	Equipment/Maintenance		\$ 1,500.00	\$ 784.44	\$ 3,000.00	Norton 360 for Treasurer computer; <b>Move to Quickbooks Online (\$40/month); (avoids computer upgrades); expand iCloud storage as needed</b>
21	Insurance	\$ 1,012.00	\$ 1,200.00	\$ 897.00	\$ 1,200.00	Charges for liability insurance and security bond
22	Officer Operating Expenses	\$ 1,010.32	\$ 1,000.00	\$ 264.44	\$ 1,000.00	Travel; printing; etc.
23	Postage	\$ 128.95	\$ 50.00	\$ 62.95	\$ 200.00	P.O. Box renewal

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24	Processing Fees	\$ 693.61	\$ 500.00	\$ 570.68	\$ 800.00	Specific to contributions through WePay and PayPal
25	Professional Fees - Accountant	\$ 1,280.00	\$ 1,400.00	\$ 1,100.00	\$ 1,200.00	
26	Professional Fees - Parliamentarian	\$ 921.62	\$ 2,500.00		\$ 2,500.00	\$1000 for travel costs; \$500 per Assembly donated to WSO
27	Hotel Liaison	\$ -	\$ 200.00		\$ 200.00	
28	Region Chair Committee Expenses	\$ 44.96	\$ 1,500.00		\$ 1,500.00	Charges for travel and office supplies, printing, gratuities, etc.
29	Region Chair Committee Travel Assistance Fund	\$ -	\$ 1,000.00		\$ 1,000.00	Payable to WSO for assistance for other regions
30	Web Expense -Virtual Meetings		\$ -	\$ 491.68	\$ 800.00	Zoom meeting site fees including upgrade for conventions and assemblies
31	Web Expense -Website Security	\$ 1,188.00	\$ 1,200.00	\$ 106.92	\$ 110.00	Norton360 Sitelock website
32	Web Expense - Webmaster	\$ 3,360.00	\$ 3,500.00	\$ 2,250.00	\$ 4,000.00	
33	Web Expense - Domain Hosting/Registration; required web design and function software; etc.	\$ 489.01	\$ 500.00	\$ 96.99	\$ 1,600.00	Upgrade to WP forms function
34	Taxes & Filing Fees	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	Non-profit status registration; statutory agent registration
35	Chair to WSBC	\$ 49.00	\$ 1,600.00	\$ 149.00	\$ 1,600.00	Charges for registration, travel and office supplies, printing, gratuities, etc.
36	Region 5 Delegates to WSBC	\$ -	\$ 1,600.00	\$ 298.00	\$ 3,000.00	Registration and travel support for delegates not representing an IG
37	Intergroup Assistance for WSBC		\$ 1,600.00	\$ -	\$ 4,000.00	Registration and travel support to Intergroups that have not sent delegates due to cost
38	Chair to OA Convention		\$ 1,600.00		\$ -	No Convention 2022; 2020 and 2021 cancelled
39	WSO Delegate Support Fund	\$ 2,600.00	\$ 2,600.00	\$ 2,600.00	\$ 2,600.00	Donation of excess funds over budget and prudent reserve.
40	WSO General Fund	\$ 7,000.00	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	Donation of excess funds over budget and prudent reserve.
41	WSO Prof. Exhibits Fund	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	Donation of excess funds over budget and prudent reserve.
42	WSO Translation Fund	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	Donation of excess funds over budget and prudent reserve.
43	Trustee Candidate Expense		\$ -	\$ -		
43	<b>Total Expense</b>	<b>\$ 30,097.86</b>	<b>\$ 75,050.00</b>	<b>\$ 32,085.45</b>	<b>\$ 58,360.00</b>	
44						
45	<b>Difference between income and expense</b>	<b>\$ 6,481.04</b>	<b>\$ (18,897.00)</b>	<b>\$ (6,464.32)</b>	<b>\$ (26,052.00)</b>	<b>3,032.00</b>